

PUBLIC NOTICE

NOTICE OF SOLICITATION OF PROPOSALS FOR OCCUPATIONAL SKILLS CLASSROOM TRAINING UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) OF 2014 AND/OR ANY REGULATIONS PROMULGATED THEREUNDER FOR THE TOWN OF HEMPSTEAD/CITY OF LONG BEACH

The Town of Hempstead Department of Occupational Resources (DOOR), acting on behalf of the Town of Hempstead Workforce Development Board (WDB), in its capacity as the Grant Subrecipient/Fiscal Agent for the Town of Hempstead/City of Long Beach Local Workforce Development Area, under the Workforce Innovation and Opportunity Act (WIOA) and/or any other grants administered by DOOR, is soliciting proposals for qualified institutions, which are certified by the New York State Education Department (SED) or other appropriate certifying agencies, to provide high quality education and training during the period of 7/1/2019 through 6/30/2022. In this same capacity, DOOR is soliciting applications from training vendors for programs to be included on the "WDB List of Approved Training Vendors" for the same period.

Occupational skills classroom training is a program activity conducted in an institutional setting designed to provide individuals with the technical knowledge and skills required to function within a specific occupation. Courses must be listed in the New York Eligible Provider List (www.wdsny.org) and cost less than \$15,000 total.

Proposals will be accepted from training organizations of demonstrated effectiveness which are interested in providing occupational skills training to WIOA, and/or any other grants administered by DOOR to program participants. Applicants submitting proposals in response to this solicitation must demonstrate the ability to conduct training that will qualify participants to enter employment in full-time, permanent unsubsidized jobs a salary rate of no less than \$14.00 per hour.

Certain high demand occupations within growing industry sectors and clusters have been identified by the WDBs of the Long Island Region which show potential for growth and placement opportunities, satisfactory salary level, and for which under WIOA, and/or any other grants administered by DOOR, funded training would be appropriate in terms of length of training required for pre-requisite skill. These occupational areas may be found on the New York State Department of Labor web site under the following web link: <https://www.labor.ny.gov/workforcenypartners/lwda/lwda-occs.shtm#tabs-5>. Applicants submitting proposals in response to this RFP must propose training in the occupational areas included on this web site.

A Request for Proposal (RFP) package may be obtained after November 2, 2018, by contacting the Town of Hempstead Department of Occupational Resources, 50 Clinton Street, Suite 400, Hempstead, New York, 11550 (phone (516) 485-5000, extension 1105) on any business day between the hours of 9:30 AM and 4:30 PM., or by downloading from the website at www.hempsteadworks.com.

Proposals should be submitted in sealed envelopes and addressed to:

Ana-Maria Hurtado, WDB Director
Town of Hempstead – D.O.O.R.
RFP- CRT2019/2020/2021
50 Clinton Street, Suite 400
Hempstead, New York, 11550

Proposals are to be submitted to the above no later than Friday, January 25, 2019, for contracts to start 7/1/19; although proposals will be accepted on an ongoing basis should the need for new programs arise.

Applicants are advised that all training openings will be filled by referrals approved by the Department of Occupational Resources. Under WIOA and/or any regulations promulgated thereunder, and/or any other grants administered by DOOR, eligible participants are Adults and Dislocated Workers in need of achieving self-sufficiency, economically disadvantaged youth, individuals facing serious barriers to employment, welfare recipients, and other individuals determined by the WDB, DOOR and the HempsteadWorks Workforce Development System to be in need of training.

Applicants are further advised that changes in the workforce area's program, both in terms of content and funding levels, may be required prior to or during its operation due to new or revised legislation. All contractors are expected to adhere to any necessary changes.

This RFP does not commit the WDB or DOOR to award a contract, to pay costs incurred in the preparation of a proposal in response to this request, or to procure or contract for services or supplies. DOOR reserves the right to accept or reject any or all qualified sources, or to cancel in part or in its entirety this RFP if it is in the best interests of the Department to do so. All terms and conditions of the completed RFP package are incorporated herein by reference.

Any questions concerning this RFP should be directed to Ana-Maria Hurtado, WDB Director, by writing to the above address, by calling 516-485-5000, ext.1105, or by e-mail at amh@hempsteadworks.com (subject: CRT-RFP).