

## NOTICE TO BIDDERS

**SEALED PROPOSAL WILL BE RECEIVED** by the Division of Purchasing of the Town of Hempstead, 350 Front Street, Room 122, Hempstead, NY 11550-4037 until 11:00 A.M. prevailing time on Friday, February 15, 2019 at which time the following RFQ (Request For Qualifications) will be publicly opened, read and approved as soon thereafter as practicable

**RFQ#1-2019** \*The Town Of Hempstead Is Seeking To Create A Pool Of Qualified Law Firms Who May Be Called Upon By The Town To Perform Legal Services in Various Disciplines. The Town Is Soliciting Responses From Interested Law Firms To Represent The Town By Providing Representation, Advice And Rendering Opinions On Various Lawsuits, Transactions, Contracts And Other Legal Matters.

**\*TOWN BOARD TO APPROVE POOL OF QUALIFIED LAW FIRMS**

**ALL OF THE ABOVE ITEMS AS PER SPECIFICATIONS & CONDITIONS.**

Bids may be picked up only between the hours of 9:00 A.M. to 4:15 P.M. All bids must be made on bidding sheets furnished by the Division of Purchasing of the Town of Hempstead and subject to all specifications, terms and conditions stated therein. The Division of Purchasing and or the Town Board reserves the right to reject any and all bids, and to accept the bid that is deemed most favorable to the interests of the Town.

**ATTENTION VETERANS:** You may have certain rights under Section 162 of the New York State Finance Law in connection with public contracts for the purchase of commodities or provision of services. Specifically, this law may authorize acceptance of a bid submitted by a "qualified veteran's workshop," provided that the bid shall not exceed the lowest responsible bid by greater than 15%. It is incumbent on you to submit all required documentation to the Town, demonstrating your qualification for treatment under that section. You should consult your attorney to determine your qualification for treatment under this provision.

Under local law 62.5 this law may authorize acceptance of a bid submitted by a local veteran-owned business that maintains a place of business in or sells supplies, materials or equipment manufactured in the County of Nassau and submit a bid not to exceed 7.5% more than the otherwise lowest responsible bidder, and also does not exceed the bid of the otherwise lowest responsible bidder who qualifies for the local (non-veteran) preference by more than 2.5%. Certification as to the enterprise is required to be by the NYS Office of General services or US Department of Veterans Affairs.

DATED: January 18, 2019

HEMPSTEAD, NY  
LAURA A. GILLEN  
SUPERVISOR  
SYLVIA A. CABANA

TOWN CLERK  
GORDON J. FOX  
DIVISION OF PURCHASING